VITALSTATISTIX

BOARD TREASURER

Vitalstatistix Incorporated

ABOUT VITALSTATISTIX

Vitalstatistix (Vitals) is a vibrant home for contemporary art and community life, based on the Port River, Yartapuulti, Kaurna Country in Port Adelaide, South Australia, at the heritage-listed Waterside Workers Hall.

Vitals is a not for profit, Incorporated Association that was founded in 1984 by Margie Fischer, Ollie Black and Roxxy Bent – a radical and ambitious act by three women determined to make a difference to the opportunities for and workplace experiences of women artists in Australia. This determination to make change still lies at the heart of the organisation.

Vitals champions Australian artists who are creating transformative, multidisciplinary art and progressive public dialogue. Valuing experimentation and public engagement, the organisation works across theatre, dance, performance art, sound, social practice and more, offering artists and audiences an innovative site for important ideas and outstanding arts experiences.
Vitals offers year-round public programs of performance, residencies, projects, events, talks, exhibitions, festivals, collaborations, and professional development initiatives for artists.

ABOUT THE BOARD

Vitalstatistix is presided by its Board which is responsible for its overall governance, management and strategic direction in accordance with the Vitals constitution. The Board supports Vitalstatistix to:

- be South Australia's foremost producer and promoter of new art and performance;
- partner with independent artists to develop challenging and engaging new performance, and multidisciplinary live artworks;
- develop and present new work by leading, established and emerging artists that have an impact locally, nationally and internationally;
- promote feminist, First Nations, and queer art, and support the career development of artists from diverse backgrounds;
- operate as a model of best practice in employment practices that enable artists to perform at their optimum;
- invest the funds of the association or under its charge and not immediately required upon such securities or investments as the board of management may from time to time determine;
- and enter such contracts or arrangements as the board of management shall think fit.

The Treasurer oversees the financial health and transparency of Vitals' finances.

VITALSTATISTIX

TENURE

Board members shall be elected for a term of two years and shall serve not more than three consecutive terms.

DUTIES AND RESPONSIBILITIES

- Monitor the overall financial health of the organisation ensuring income, expenses and reserves align with Vitals' strategic goals.
- Offer feedback on the annual budget
- Attend meetings, the Board meets as often as required but no less than six times each calendar year.
- Monitor Vitals' financial performance, including budgets, cash flow, and financial statements and present findings in a short, written Treasurer's report each meeting and present financial reports at Board meetings in a clear and accessible manner.
- Oversee adherence to Vitals' Financial Management Policy and RACI document.
- Provide financial oversight of Vitals, ensuring compliance with all financial, and regulatory requirements.
- Offer advice to the Board on the long-term financial sustainability of the organisation
- Support the Artistic Director / CEO and General Manager in financial planning and financial risk management.
- Contribute to strategic planning, particularly in relation to financial sustainability and resource development.
- Support fundraising initiatives by providing financial insights and ensuring effective stewardship of funds.

SELECTION CRITERIA

- Alignment with the values of the organisation
- Relevant tertiary qualifications or experience in finance or accounting
- Experience in the not-for-profit sector
- Ability to respond in a timely manner to signature requests and occasional questions
- Ability to communicate complex financial information to non-financial stakeholders.
- Commitment to taking a feminist, inclusive approach to organisational matters and respect for diverse voices, identities, cultures, rights and aspirations.
- Integrity, emotional intelligence and good judgement.
- Capacity to actively contribute with genuine interest in the organisation, its purpose and business.

DESIRABLE

- Senior level experience in financial planning and risk management, particularly in the not-for-profit sector.
- Interest in experimental arts and culture, and ability to attend Vitals presentations desirable.
- Membership of a professional accounting body (CPA or CA)

VITALSTATISTIX

TIME COMMITMENT

- Reads papers and prepare a short Treasurer's report each meeting
- Bi-monthly Online Board Meetings (usually under 2 hrs)
- AGM Attendance
- Participation in activities and email discussion between Staff and Board meetings and timely response to emails required (i.e. Signature requests).
- Attendance at bi-monthly Finance, Audit and Risk Committee meetings (online)
- Annual Board development activities.
- Other Board activities as required from time to time.

REMUNERATION

An honorarium of $150 per Board meeting can be negotiated in recognition of additional oversight and reporting.